



# Hallam Community Learning Centre Inc.

56 Kays Avenue, Hallam Vic. 3803  
Phone 9703 1688 E-mail [program@hallamclc.com.au](mailto:program@hallamclc.com.au)

Incorporated since 1986 No A7966 ABN 53 001 164 470



## 2021 ENROLMENT FORM: HALLAM COMMUNITY LEARNING CENTRE

Course Name/s: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Term 1

Term 2

Term 3

Term 4

### Personal Details

Full Legal Name Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Name you wish to appear on your certificate, if different from your legal name

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Gender:  Male  Female  Indeterminate/Intersex/ Unspecified

#### Contact Details

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### Usual Residence

Flat/Unit/ Street Number: \_\_\_\_\_

Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

#### Postal Address, If different from your Usual Residence

Flat/Unit Street / Number: \_\_\_\_\_

Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Concession Card Number \_\_\_\_\_

Type: \_\_\_\_\_ Expiry: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Country of Birth: \_\_\_\_\_ Language: \_\_\_\_\_

Are you of Aboriginal or Torre Strait Islander:

No  Yes, Aboriginal  Yes, Torre Strait Islander

**Emergency Contact Person:** Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**How did you hear about us?:**  Been Before  City of Casey  Family  Friend  Internet  
 Job Agency  Newspaper  Recommendation

**Do you want to be added to our mailing list?**  Yes  No

**Do you consider yourself to have a disability, Impairment or Long-term Condition that may require support in your participation in this course?**

No  Yes

**If yes, Please indicate the areas of disability Impairment or Long-term Condition**

Acquired Brain Impairment  Hearing/Deaf  Interlecutal  Learning

Medical Condition  Mental Illness  Physical  Other  Vision



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## English Comprehension Details

**Do you have any difficulty with the English Language?** Yes / No

Reading  Writing  Speaking

**How well do you speak English?**

Very Well  Well  Not Well  Not at all

## Study Reason

**Why did you choose this course?**

To get a job  For my own interest/self-development  To get into another course

## Declaration

### SIGNATURE AND DECLARATION

- If there is an emergency I allow those in charge to make decisions for my safety or wellbeing, including ambulance travel, medical treatment, and hospitalisation.
- I understand that I have to pay for all my own medical bills and expenses.
- I understand that Hallam Community Learning Centre Inc. will let me know about any planned excursions.

### PHOTOGRAPHY

I do / don't allow photographs/videos to be taken as part of classes at **Hallam Community Learning Centre Inc.** to be used on display boards, TV screens, web pages or CD's, brochures/posters, video/audio, newsletters, newspaper articles or Annual reports.

### PRIVACY STATEMENT

I understand that the data collected by **Hallam Community Learning Centre Inc.** will only be used for statistical purposes and my personal information will not be given to anyone else without written permission.

I understand and agree to the terms described in this privacy statement.

I hereby agree that the information provided in this application for enrolment form is completed and accurate.

I would like to be on the Hallam CLC mailing list:  Postal  Email

Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

### Applicant under 18 years

Parent / Guardian Name: \_\_\_\_\_

Parent / Guardian signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

### REFUNDS:

If a course is cancelled or delayed by HCLC, a full refund will be made available.

A refund will be made available for students if HCLC is notified in writing within **five business days prior to the commencement of the course.**

A \$10 administration fee will be deducted from any refund given.

**No Refunds are available after a course has started due to our not for profit status.**